

No. KITS/Acad/Circular/2025 /517

// Attention all the students of B. Tech I Semester//

CIRCULAR

Sub: Mandatory Semester Course Registration (B. Tech I Semester)

Dear Students,

This is regarding I Semester Course Registration, including the selection of SEA/SAA activities. The process is mandatory and must be completed by 16.10.2025 to ensure smooth updating of attendance and SEA/SAA activities.

Steps to Complete Course Registration:

- 1. **Login** to the CMS website: https://tscms-kitsw.aptonline.in/UMS/Account/Login
- 2. You will find the following screen



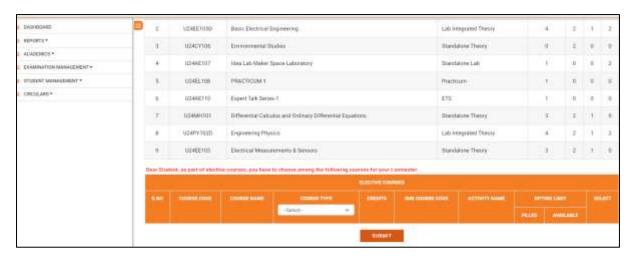
- 3. Login using the following user_id and password:
 - Employee ID/ Roll number: Your Roll number (eg:B24EE191)
 - Password: Password@abcd (abcd are the last four digits of your Aadhar number) eg: If your aadhar number is 1324 5698 1324 then your password is Password@1324
 - Role: Student
 - Enter Captcha as indicated on screen
- 4. Once you complete your login, you will find the screen similar to the one shown below.



- 5. On the left-hand menu, scroll to the "**Student Management**" section and click on "**Course Registration**".
- 6. Review the list of mandatory courses you have to complete in I semester



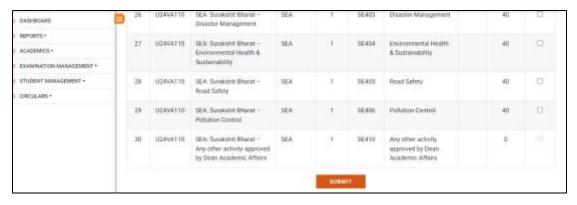
- 7. Scroll down to the bottom of the page
 - Below the mandatory courses, you'll find the elective courses available for selection.



- 8. To select **SEA/SAA activities**:
 - Choose the Course Type as SEA or SAA.
 - A list of activities will appear with their availability (see "Filled" and "Available" columns).
 - Select your activity from the available options. Note: Each activity has a limited number of seats, so register early to secure your choice.

U24VA110		SEAY						
U24VA110							AVAILABLE	
U24VA110								
	SEA: Swacth Bhanit - Clean tirdla & Green India	SEA	10	SE101	Clean India & Green India		66	0
UZAVA110	SEA: Switch Bhank - Waste Management	SEA	1	56102	Waste Management		20	0
UZ4VA310	SEA: Swachh Bharet – Village Empowerment	SEA	i.	SE103	Village Empowerment		40	0
U24VA110	SEA: Swochh Bharat – Healthy Habit & Happy Schools	SEA	3	SE104	Healthy Habit & Happy Schools		20	Đ
U24VA310	SEA: Swachh Bharat — Lifesaving Skits	SEA	10	SE105	Lifesaving Skills		20	U
	U34VA110	UDWA110 SEA: Swachb Bhant -	U24VA110 SEA: Swachb Bharat - SEA	U2/IVA110 SEA: Swacth Bhant - SEA 1	U24VA110 SEA: Sweeth Bhant - SEA 1 SE105	UZWANIO SEA: Swachh Bhanat - SEA 1 SE105 Lifesaving Skills	UZWANIO SEA: Swachh Bharat - SEA 1 SE105 Lifesaving Sells	UDWANTO SEA Swachh Bharat - SEA 1 SE105 Lifesaving Sells 20

9. Once you've selected your courses and activities, click "**Submit**" at the bottom of the screen.



- 10. Review your selection of mandatory and elective courses on the next screen. Click "Confirm" to finalize your registration.
- 11. Return to the **Student Management** → **Course Registration** page. You should now see your selected courses listed, confirming the successful completion of your registration.

Please ensure you complete this process within the deadline. For any assistance, kindly reach out to the faculty members listed below.

 For any assistance or queries, feel free to reach out to any of the following contacts through <u>WhatsApp or Mail id.</u>

Dr. P. Nagarjuna Reddy

Dept. of EEE

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Prof. C. Venkatesh

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Dean, Academic Affairs

To

- (1) All the HoDs with a request to circulate among students of B. Tech I Semester
- (2) Fi-Web team with a request to upload the circular onto the institute web portal

Copy to,

- (i) PA to the Principal
- (ii) The Registrar
- (iii) AAC
- (iv) Academic Section Stack file